

Job Description:

Position: Sessional Support Worker: Holiday short breaks

Salary: £12.24 per hour plus 12.07% annual leave entitlement

Hours: Sessional – This is a varied role working in the school holidays, operating from locations in Bristol and Bath and Northeast Somerset.

Job purpose:

The post holder will work within our Holiday short breaks staff team to engage with Disabled children and young people (some of which may display complex needs or challenging behaviour) between the ages of 5 -19 to deliver short breaks provision. The post holder will work as part of a team, which provides support to complex disabled children and young people and assist them to participate in activities and group sessions.

Key tasks and responsibilities:

- To support the Holiday short breaks lead to deliver a service that is safe, supportive, accessible, and appropriate for the children and young people attending on the day.
- Support the Holiday short breaks lead in ensuring that good communication is upheld with parents, carers and other professionals around the children and young people accessing the service.
- Support the Holiday short breaks lead in preparing and setting up activities throughout the session that are engaging, stimulating and suitable to the needs of the young people attending.
- To work with young people in sessions on a 1:1 and group basis to support their development.

- To ensure that any processes and policies with regards to medication handling are appropriately followed
- To ensure high standards of child centered care and supervision at all times.
- To ensure that any issues are addressed as soon as possible with the Holiday short breaks lead, to ensure that we can provide a calm environment for all children and young people attending.
- Through the guidance of the Holiday short breaks lead, help to plan and evaluate sessions to ensure they are beneficial and fun for the young person and offer any ideas to improve the sessions.
- To ensure Young People are continually safeguarded and relevant procedures are always followed.
- To collect feedback from participants, parents/carers and pass onto the Holiday short breaks lead.
- Any other relevant activities as determined by the Complex Needs Manager or Holiday Short Breaks leads.

General WECIL responsibilities:

- Uphold WECIL's Equal Opportunities Policies and ensure effective implementation in all relevant aspects of service delivery and staffing.
- Act at all times within WECIL's Rules, Policies, Procedures, Standing Orders and Financial Regulations and any other statutory requirements
- Observe WECIL's Code of Conduct at all times and advise any suspected breaches to the Line Manager.
- To work to the WECIL Charter and support other staff members to do so.
- To undertake training as required.

- To attend staff and team meetings as required.
- Observe health and safety procedures in the workplace to ensure personal safety and to safeguard the interests and safety of colleagues, service users and visitors.