



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

DPSS Coordinator
WECIL Limited
The Vassall Centre
Gill Avenue
Fishponds
Bristol
BS16 2QQ

Service user number

6 9 7 5 1 2

FOR W.E.C.I.L. LIMITED OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

WECIL Client number:

Name(s) of account holder(s)

Your DP Account details NOT your personal account

[Redacted Name and Account Details]

Bank/building society account number

[Redacted Account Number]

Branch sort code

[Redacted Branch Sort Code]

Name and full postal address of your bank or

To: The Manager Bank/building society
Address
Postcode

Instruction to your bank or building society

Please pay WECIL Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with WECIL Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference

W E C I L D P S U P P O R T

DDI

Banks and building societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit WECIL Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request WECIL Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by WECIL Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
-If you receive a refund you are not entitled to, you must pay it back when WECIL Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.