

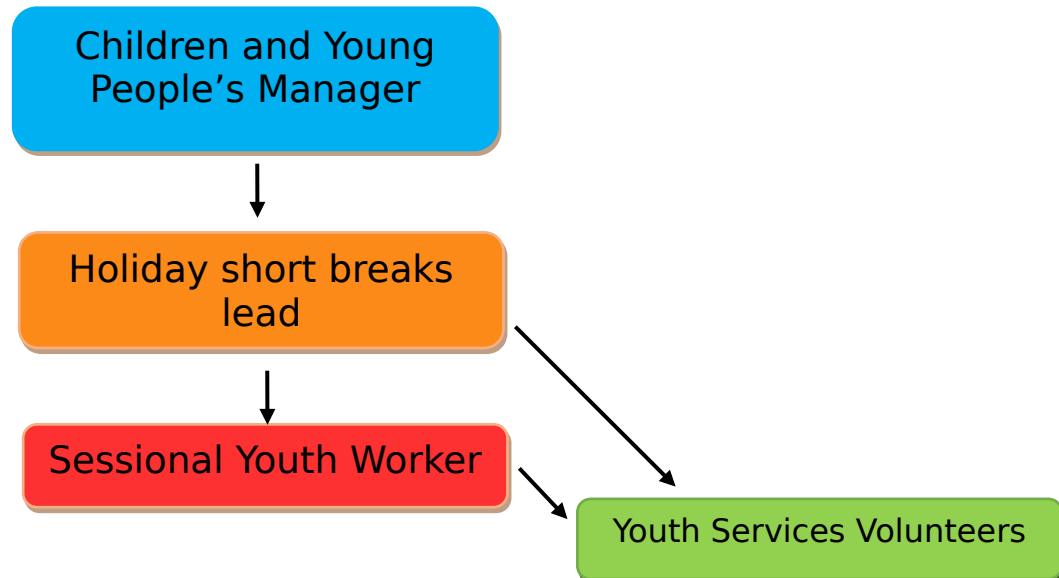
Job Description:

Position: Sessional Support Worker: Holiday short breaks

Salary: £10.99 per hour plus 12.07% annual leave entitlement

Hours: Sessional – This is a varied role working in the school holidays. Holiday short breaks will operate for 11 weeks throughout the year. Each week will be approximately 30 hours.

Structure:



Job purpose:

The post holder will work within our Holiday short breaks staff team to engage with complex disabled children and young people between the ages of 5 -19 to deliver short breaks provision. The post holder will work as part of a team, which provides support to complex disabled children and young people and assist them to participate in activities and group sessions.

Key tasks and responsibilities:

- To support the Holiday short breaks lead to deliver a service that is safe, supportive, accessible and appropriate for the children and young people attending on the day.
- Support the Holiday short breaks lead in ensuring that good communication is upheld with parents, carers and other professionals around the children and young people accessing the service.
- Support the Holiday short breaks lead in preparing and setting up activities throughout the session that are engaging, stimulating and suitable to the needs of the young people attending.



- To work with young people in sessions on a 1:1 and group basis to support their development.
- To ensure Covid-19 guidance is adhered to at all times.
- To provide personal care to children and young people as and when may be appropriate
- To ensure that any medication is administered to the children at the appropriate times if trained.

- To ensure high standards of child centered care and supervision at all times.

- To ensure that any issues are addressed as soon as possible with the Holiday short breaks lead, to ensure that we can provide a calm environment for all children and young people attending.

- Through the guidance of the Holiday short breaks lead, help to plan and evaluate sessions to ensure they are beneficial and fun for the young person and offer any ideas to improve the sessions.
- To ensure Young People are continually safeguarded and relevant procedures are always followed.
- To collect feedback from participants, parents/carers and pass onto the Holiday short breaks lead.
- Any other relevant activities as determined by the Children and Young People's and/or Holiday short breaks lead.

General WECIL responsibilities:

- Uphold WECIL's Equal Opportunities Policies and ensure effective implementation in all relevant aspects of service delivery and staffing.
- Act at all times within WECIL's Rules, Policies, Procedures, Standing Orders and Financial Regulations and any other statutory requirements
- Observe WECIL's Code of Conduct at all times and advise any suspected breaches to the Line Manager.
- To work to the WECIL Charter and support other staff members to do so.
- To undertake training as required.
- To attend staff and team meetings as required.
- Observe health and safety procedures in the workplace to ensure personal safety and to safeguard the interests and safety of colleagues, service users and visitors.

Person Specification: Sessional Support Worker

- Experience of working with children and young people with complex needs.
- A strong understanding of the needs and challenges faced by Children and Young Disabled People with the ability towards showing sensitivity towards these needs.
- A high level of understanding of Safeguarding and Protecting of Children and Young People
- The ability to work independently and as part of a team
- Experience of face to face work with disabled young people
- Experience of using tools to support young people on a 121 basis with aspirations and personal development
- Excellent communication skills including the ability to converse with a range of young people with varying communication needs
- The ability to build and maintain effective relationships with disabled young people
- Experience of engaging with Young Disabled People to create a fun, safe and supported environment

Desirable requirements for the role:

- Knowledge and understanding of the Social Model of Disability



- Experience of working with children and young people who may display challenging behaviour
- Full driving licence and use of own vehicle for business use

Post Holder: _____

Line Manager: _____

Name

Name

Signed

Signed

Date

Date